



JOB DESCRIPTION Grooming Assistant

POSITION OVERVIEW

Reports to Office Manager and/or Groomer

Grooming Assistants are responsible for proper bathing, blow drying and brushing out of the animals as well as removing ear hair and expressing anal sacs when requested. Maintaining the cleanliness of the entire grooming area is also a critical requirement of this job.

RESPONSIBILITIES

- Provides compassionate care to patients
- Receives animals to be groomed, is responsible for proper identification and recording their respective locations
- Ensures that every animal is bathed and properly brushed out
- Removes ear hair and expresses anal sacs when requested by owner or doctors
- Gives baths using special shampoos when requested by owner or doctors
- Recognizes, records, and alerts proper personnel as to any unusual condition or abnormal behavior of animals
- Assists Groomers or fellow bathers with restraint of animals
- Helps maintain inventory of grooming supplies
- Cares for, cleans, and sanitizes all areas of the grooming facility, including work areas, bath tubs, and storage areas according to protocols
- Performs other duties as required

POSITION REQUIREMENTS

Age Requirement

Minimum 16 years old

Education Requirements

High school degree or in the process of attaining

Experience Requirements

No specific experience is required but a candidate for this position should be willing and able to:

- Understand and carry out oral and written directions
- Maintain good and cooperative relationships with other employees
- Clean equipment and facilities, using materials and equipment with skill and efficiency
- Perform moderate physical labor
- Learn to recognize abnormal conditions
- Be a self starter
- Communicate well with the Groomer and be able to take and follow instructions.

Personal Requirements

- Genuinely enjoys working with animals and can deal with them even when the pets are stressed, ill or in pain
- Physical Effort: Work requires lifting and carrying animals (will be assisted by other staff members in lifting animals over 40 lbs). Will walk or stand for extended periods or time and will frequently work in a bent position.
- Working conditions: Will be exposed to unpleasant odors, noises, and animal feces. Will be exposed to multiple cleaning products and strong odors as a result of chemicals used in cleaning the work area as well as in the care of the pets. May be exposed to bites, scratches and contagious diseases. Must be able to work outdoors in a variety of climate conditions including hot, cold, rainy, etc.